



AUDIT COMMITTEE WORK PLAN 2023/24

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AUDIT COMMITTEE WORK PLAN 2023/24

REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
17TH JANUARY 2024	Audit Committee Training		
	Control Observations	Tim Harlock/ Julie Lorraine	
22ND JANUARY 2024			
1. Deloitte	Standing item	Jonathan Gooding/ Angus Fish	
2. Internal Audit and Anti-Fraud update 2023/24 Progress update		David Dobbs	
3. Risk Management Report 2023-24 – Progress update & Directorate Risk Register	An update on risks in the Corporate Risk Register.	David Dobbs	
4. Annual Review of Anti-Bribery Policy	Annual review and approval of the Council's Anti-Bribery policy.	David Dobbs	Deferred to Apr 24
5. Treasury Management Report and Mid-Year Review	Progress on the Treasury Management Strategy Statement and the Treasury Prudential Indicators	John Harrison	
6. Treasury Management Strategy Statement, Investment Strategy and Capital Strategy Report for 2023-24		John Harrison	
7. Review of CIPFA Guidance on the management of Audit Committee	CIPFA recommendations	Julie Lorraine/ Janet Fasan	Options paper requested at November 2023 mtg
8. Audit Committee Training Plan	Review and agree items on the training plan for the Committee.	Audit Committee Members	Options paper requested at

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REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
	Training 1. The topics for training 2. Who will provide the training – officers or someone external 3. Agree a date/time		November 2023 mtg
9. Audit Committee Work Plan	Review and agree items on the work plan for the Committee.	Audit Committee Members	

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REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
21ST MARCH 2024	EXTRAORDINARY MEETING		
1. Deloitte			
2. Statement of accounts for approval	<ul style="list-style-type: none"> • 20/21 approval of accounts • 21/22 approval of accounts • 22/23 approval of accounts 	Julie Lorraine and Tim Harlock	
3. Control Observations			
15TH APRIL 2024	Audit Committee Training		
	Anti-Fraud Investigations		
18TH APRIL 2024			
1. Deloitte			
2.			
3. Annual Internal Audit and Counter-Fraud Strategy & Plan 2024/25	Draft Internal Audit Plan for 2024/25. For review and approval by the Committee.	David Dobbs	
4. Internal Audit and Anti-Fraud update 2023/24 Progress update		David Dobbs	
5. Risk Management Report 2023-24 – Progress update & Directorate Risk Register	An update on risks in the Corporate Risk Register.	David Dobbs	

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REPORT TITLE	BRIEF SUMMARY	LEAD OFFICER	OTHER CTTEE MEETINGS
6. Annual Review of Anti-Bribery Policy		David Dobbs	
7. Draft Terms of reference for 2024/25	Review. To be approved in July 2023.	David Dobbs	
8. Annual Self-Assessment and report of the Audit Committee	Self –Assessment – Report by the Audit Chair to go to Full Council	David Dobbs/ Charlotte Webster	
CARRY FORWARD ITEMS – 2024/25			
1.			
2.			
3.			